

# How To - Summer School Students

Summer School is in Live now.

You will need to change your preferences to Summer School or leave at all. This is located – Home – Preferences – Change default building, year and save.

HOME CENSUS SCHEDULING MEDICAL FACULTY DISCIPLINE ATTENDANCE COUNSELING TRANSPORTATION MAINTENANCE HELP LOGOUT

2018-2019  Search

**USER PREFERENCES**

DEFAULT BUILDING: ALL

DEFAULT SCHOOL YEAR: 2018-2019

USE DROP DOWNS FOR TOP NAVIGATION BAR:

HIDE SIDE NAVIGATION BAR:

PAGE BACKGROUND COLOR: Default

To view students that are currently signed up for summer school

Counseling – Alternate Enrollment

This will show you a listing of students. You need to choose – 2019-2020

HOME CENSUS SCHEDULING MEDICAL FACULTY DISCIPLINE ATTENDANCE COUNSELING TRANSPORTATION MAINTENANCE

2018-2019

**ALTERNATE ENROLLMENTS**

OFFICIAL ENROLLMENT BUILDING: ANY

ALTERNATE ENROLLMENT BUILDING: ANY

SCHOOL YEAR: 2019-2020

STUDENT:  All  Name   Select Students

Search

195 records

Student	Official Enrollment	Grade	Alternate Enrollment
Alcock, Jayne (580661150)	Indian River High School / High School	12	Indian River Summer School / High School
Alexander III, Robert (580651008)	Indian River High School / High School	12	Indian River Summer School / High School
Alexander, Nathaniel (580672557)	Indian River Middle School / Middle School	6	Indian River Summer School / Intermediate
Alexander, Nathaniel (580672557)	Indian River Summer School / Middle School	6	Indian River Summer School / Intermediate
Ali, Alejandro (580672853)	Evans Mills Primary School / Primary	2	Indian River Summer School / Intermediate
Altman, Andrew (580672839)	Calcium Primary School / Primary	1	Indian River Summer School / Intermediate
Altman, Thomas (580672838)	Calcium Primary School / Primary	2	Indian River Summer School / Intermediate

# How To - Summer School Students

To search for a group of students –

Census – Advanced Search – Drop down to User Defined Choose correct school year and you can choose by the list below. You would then search The drop down has a few different options.

**SEARCH**  
[Basic Search](#)

SAVED SEARCHES:

ADD SEARCH CRITERIA:

USER DEFINED SCREEN

Having  active between  and

Attended:  
 Either  Yes  No

Summer School:

Random  
 Use "AND" for like terms

## Student View:

[view search](#) [Cancel search](#) [Previous/next](#)

[MyHome](#) [Census](#) [Scheduling](#) [Medical](#) [Discipline](#) [Attendance](#) [Counseling](#) [Tran](#)

**QUICK LINKS**

[Ali, Alejandro](#) 581

*No Photo*

FIRST: Alejandro  
MIDDLE: Lim  
LAST: Ali  
GENDER: Male  
DOB: 7/22/2012 (6 yr 10 mo)  
1ST LANGUAGE: English  
EMAIL: [alejandroali@ircsd.org](mailto:alejandroali@ircsd.org)

ADDRESS: 9546C Mifflin Loop  
Fort Drum, NY 13603  
PHONES: C: (585) 465-6867 Uni  
H: (585) 471-9244

GRADE: 1  
CLASS OF: 2029-2030  
HOMEROOM: 1B (126)  
HR TEACHER: [Iannetta, Michael](#)   
COUNSELOR: [Thomas, Samuel](#)   
TYPE: 0011-Regular School Year Enroll  
BUILDING: Evans Mills Primary School/Prim  
TEAM: 1B - Iannetta  
BUS INFO: 44 - Cauliflower(Junelyn Ali)

Created by Helen Brotherton on 2/7/2019 at 9:55 AM  
Modified by Michelle Titus on 2/14/2019 at 1:09 PM

[Accounts](#) [Addresses](#) [Contacts](#) [Demographics](#) [Student](#) [Letters](#) [User Defined](#)

**DETAILS**

# How To - Summer School Students

You can view the schedule on the student by Choosing the year and Summer School

MyHome Census Scheduling Medical Discipline Attendance Counseling T

**QUICK LINKS**

Ali, Alejandro

No Photo

FIRST: Alejandro  
MIDDLE: Lim  
LAST: Ali  
GENDER: Male  
DOB: 7/22/2012 (6 yr 10 mo)  
1ST LANGUAGE: English  
EMAIL: alejandroali@jrcsd.org

ADDRESS: 9546C Mifflin Loop  
Fort Drum, NY 13603  
PHONES: C: (585) 465-6867 Unl  
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Student Schedule Grades Assessments Activities Letters User Defined Notes Conta

**COUNSELING**

\*New Student HS Fall Schedule

View Schedule: 2019-2020  
Evans Mills Primary School / Primary

Credits (Scheduled / S

**\*\*\*Please remember this is confidential information. The schedules are not complete for the new school year till the end of August. Please do not share this information if you see the new school year schedule on a student.\*\*\***

To see the user defined on the student – go to a student – user defined

BUS INFO: 44 - Cauliflower(Junelyn Ali)

Student Schedule Grades Assessments Activities Letters User Defined Notes Contacts Hours

**COUNSELING**

Attending Summer School

7/4/2019 - 8/20/2019

Attended: Yes  
Summer School: Primary

[Show history](#)

# How To - Summer School Students

## Attendance

This is done the same way that you would during the school year.


K-5 will use Period - HR for the attendance instead of the actual homeroom for the teachers

6-8 Periods 1-4

9-12 Periods 1-2

**ATTENDANCE**

Indian River Summer School > Intermediate

Date: 7/16/2018  Period: HR ▼

	Course	Course ID	Section	Period	Teacher
▶	SS Homeroom	SSI001001	12	HR	Kiechle, Jean
▶	SS Homeroom	SSI001001	11	HR	Roberts, Laurie
▶	SS Homeroom	SSI001001	10	HR	Marshall, Jean
▶	SS Homeroom	SSI001001	9	HR	Peck, Edie
▶	SS Homeroom	SSI001001	8	HR	Muntz, Donna
▶	SS Homeroom	SSI001001	7	HR	Hagan, Deborah
▶	SS Homeroom	SSI001001	6	HR	Maloney, Jackie
▶	SS Homeroom	SSI001001	5	HR	Hurteau, Linda
▶	SS Homeroom	SSI001001	4	HR	Fields, Christine
▶	SS Homeroom	SSI001001	3	HR	Gibbs, Stephanie
▶	SS Homeroom	SSI001001	2	HR	Primicias, Susan
▶	SS Homeroom	SSI001001	1	HR	
▶	SS Homeroom	SSI001001	13	HR	

## Discipline

Discipline is the same process. You will be using the Summer School for a building. There is a summer school discipline letter in the letter area. You can use this letter. For students that will be OSS or ISS – please notify Michelle as she will need to fix dates on these students so it does not create error message at the state level.

## New Reports:

There are new reports that are ready for Summer School. These are located under – Home – My reports

You will need to choose all reports in order to see all the reports. I would suggest checkbox and save so these will be available for your view.

▶ Summer School Attendance Pct Detail	<input checked="" type="checkbox"/>
▶ Summer School Attendance Percentages	<input checked="" type="checkbox"/>
▶ Summer School Enrollment Report	<input checked="" type="checkbox"/>
▶ Summer School Mobility Report	<input checked="" type="checkbox"/>

# How To - Summer School Students

## Teacher View HS MS

Enrollment for Summer School will now be in the Live Database

Current  Today  All 2018-2019 ▼

Classes:

		Class	Period	Section	Days	Room	Semester
▶	📁	Computer Keyboarding	1	1	M,T,W,Th	133	SS
▶	📁	Computer Apps	2	1	M,T,W,Th	133	SS

Your classes for Summer School will show the days as M,T,W,Th for HS/MS, M-F for Primary and the Semester will show as SS.

In the gradebook - You are also able to import your gradebook setup into Summer School

**COMPUTER APPS [PERIOD 2] [M, T, W, TH]** ?

Jump to: Computer Apps (S1,P2) [M,T,W,Th] ▼

Import from: 2017-2018 ▼ NONE ▼

Categories Only

Categories and Assignments

New grade book name:  + ⊗

You will have all the same tabs that you do during the school year. You will have the attendance icon and roster icon for access. The reports tab will be there to run reports like you do during the regular school year.

# How To - Summer School Students

Primary View:

Teacher Home View:

Current 
  Today 
  All 
 2018-2019 ▼

Classes:

			Class	Period	Section	Days	Room	Semester	Team
▶			Homeroom		0		4G 202		
▶			Learning Social Behaviors 4		7	A	4G 202 - Hurteau	Q1, Q2, Q3, Q4	4G - Hurteau
▶			Math 4		7	A,B,C,D,E,F	4G 202 - Hurteau	Q1, Q2, Q3, Q4	4G - Hurteau
▶			Reading 4		7	A,B,C,D,E,F	4G 202 - Hurteau	Q1, Q2, Q3, Q4	4G - Hurteau
▶			Science 4		7	A,C,E	4G 202 - Hurteau	Q1, Q2, Q3, Q4	4G - Hurteau
▶			Science 4		14	A,C,E	4O 200 - Vancour	Q1, Q2, Q3, Q4	4O - Vancour
▶			Social Studies 4		7	B,D,F	4G 202 - Hurteau	Q1, Q2, Q3, Q4	4G - Hurteau
▶			Writing 4		7	A,B,C,D,E,F	4G 202 - Hurteau	Q1, Q2, Q3, Q4	4G - Hurteau
▶			ZZ Summer AIS ELA		5	M,T,W,R,F	Grade 1 Gibbs	SS	
▶			ZZ Summer AIS Math		5	M,T,W,R,F	Grade 1 Gibbs	SS	
▶			SS Homeroom	HR	5	M,T,W,R,F	Grade 1 Gibbs	SS	

Schedule view for Primary

Indian River Summer School / Intermediate ▼

Student Schedule 
  Descriptor Contracts

SS

	Period	Crs ID	SN	Course	Days	Room	Teacher	Effective Date
		NONE	SSI009002	5	ZZ Summer AIS ELA	M,T,W,R,F	Hurteau Linda	6/26/2018
		NONE	SSI009361	5	ZZ Summer AIS Math	M,T,W,R,F	Hurteau Linda	6/26/2018
		NONE		NONE	M,T,W,R,F			
		HR	SSI001001	5	SS Homeroom	M,T,W,R,F	Hurteau Linda	6/26/2018

You will have access to prior year information on your tabs. You will need to choose current school year.

The only difference is that you have access to another building in the Live Schooltool database.

If you are having problems viewing items, please go to preferences. You will need to change your year and change your building. You will have access to the Summer School Building. If you do not see that as a pull down menu option, please contact Michelle at the Help Desk 19650.

**Please remember that during the summer, counselors and staff are working the schedules. Please do not share this information with other staff members and or students.**