

Indian River Central School District

BULLYING, HARASSMENT, OR INTIMIDATION REPORTING FORM

Date Incident Reported: _____ Person Completing Report: _____

Person Reporting Incident Name: _____

Telephone: _____ Email: _____

Student Parent/Guardian School Staff Other: _____

1. Name of student victim: _____ Grade: _____ Age: _____

2. Name(s) of alleged offender(s) (Identify student/employee): Grade Age

Name(s) of alleged offender(s)	Grade	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. On what date (s) did the incident occur? _____

4. Place an X next to the statement(s) that best describes what happened (more than one choice may apply):

Single occurrence

Multiple occurrences

Weapon (specify) _____

Intimidation or abuse but no verbal threat or physical contact

Verbal threat but no physical contact

Verbal threat and physical contact

5. Where/when did the incident occur?

Place: _____

Time: _____

on school property

school function

school function off school grounds

6. What did the alleged offender(s) say or do? (Attach separate sheet if necessary)

7. What did the victim say or do? (Attach separate sheet if necessary)

8. Other witness information: (Attach separate sheet if necessary)

Date Interviewed	Student Name	Information Disclosed
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12. Y/N; do you find that this behavior constitutes bullying/harassment?

13. Y/N; for VADIR reporting purposes, does the conduct constitute threatening, stalking or seeking to compel a person to do something; intentionally placing or attempting to place another person in fear of imminent physical injury; or engaging in verbal or physical conduct that threatens another with harm, including intimidation through the use of epithets or slurs involving race, ethnicity, national origin, religion, religious practices, gender, sexual orientation, age or disability that substantially disrupts the educational process?

14. Y/N; for BEDS reporting purposes, does the conduct constitute discrimination and/or harassment on school property or at a school function that creates a hostile environment by conduct, with or without physical contact and/or by verbal threats, intimidation or abuse, of such severe or pervasive nature that it:

- a. has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional and/or physical well-being; or
- b. reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety.

Parent Contact:

Person Contacted: _____

Date: _____ **Time:** _____

Numbers: Home: _____ **Work:** _____ **Cell:** _____

Appendix – Student statement attached