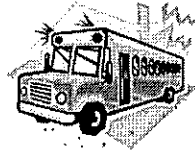


# Transportation Department



## *Important Numbers to Remember*

IRCSA Transportation—642-0331

7:00 AM to 5:00 PM

Rick Burr                      Transportation Supervisor  
Jamic Jobson                Transportation Secretary  
Laura Dimon                Transportation Clerk

### *When to call IRCSA Transportation?*

- We are moving. Which school will my child attend?
- I have a new child care provider, how will the driver know?
- My child is having a problem on the bus



***NOTE:*** *Your child's stop location is reset to home at the beginning of each school year, any changes call transportation before August 23rd.*

First Student                Dispatch — 642-3242 5:30 AM to 6:30 PM  
Randy Montgomery        Operations Manager  
Billie Jo LaQuay        Operations Dispatch  
Cindy Pleskach        Dispatcher

### *When to call First Student Dispatch?*

- Has my child left an object on the bus, and if so what will happen to it?
- Are the buses running on time? Where is my bus?
- I would like to leave a message for my child's school bus driver.

***How will I know which bus my child will ride and what the pick up and drop off times will be?***

In the fall, each student will receive a postcard in the mail during the middle of August. This card will contain the details of their bus schedule to include their route number, pick up/drop off time and pick up/drop off location.

Dear Parent /Guardian:

Your son/daughter **JOHN DOE**, attending **SCHOOL NAME** has recently been scheduled for busing. His/Her transportation schedule is as follows:

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**PICK UP**

Trip: 82—ELEPHANT BUS

Time: 8:16 AM

Location: BUS STOP/HOME STOP DESCRIPTION

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**DROP OFF**

Trip: 82—ELEPHANT BUS

Time: 4:15 PM

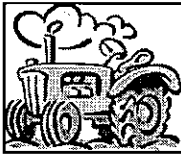
Location: BUS STOP/HOME STOP DESCRIPTION

*If you have any questions regarding this assignment, please contact the Indian River Transportation Department at 642-0331.*

***How will I know which bus my child will ride?***

Indian River will be using a route number identification system. Each bus will have a route number along with its bus number. The route number will be on the side of the bus, near the passenger door. For our younger passengers, there will also be a mascot in the window for them to identify their bus. If the assigned bus needs to be serviced, the usual route number will be on the bus being substituted.

*Parents are encouraged to know their children's bus route numbers in case they have to call the Transportation Department with a question or concern.*



HS/MS Route #	Primary/IS Route #
<b>201</b>	<b>35</b>

***Are there seatbelts on school buses?***

Yes, there are seatbelts (lap belts, not 3 point) on all IRCSD school buses. Neither IRCSD nor New York State mandate their use. If you would like your child to wear a seatbelt on the bus, you must sign a consent form that will be kept on file in the transportation office for the current school year only. The school bus driver will then remind your child to put it on, but you need to enforce with your son/daughter that you expect them to keep it on.

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***Can my child ride another bus?***

Parents need to send a note to the school their child attends to give them permission to ride another bus. Students cannot be dropped off any place except their designated stop without a bus pass from their school. No phone calls will be taken at Transportation to change your child's stop location. These changes must go through the school they attend.

***Will the bus take my child to, or pick them up from a babysitter?***

Yes...If the child care provider is within our school district boundaries and within the primary attendance zone of the school your child attends. You must make arrangements with your school and transportation in advance. Our goal is to be sure that your child is on the right bus and is taken to the right place. Contact the appropriate school building, then follow up the call with a note so that a bus pass can be written.

***My child is having a sleep-over and I would like to invite her/his class...can they ride the bus with my child?***

Please be sure to call the school your child attends or the transportation department in advance...if we can accommodate the number of students in your request, we will do our best. However, because of clothing and sleeping bags, we ask that you consider having parents drive their children to the event.

***Are there cameras on the bus, and may I watch the tapes?***

Indian River CSD has installed video cameras on every school bus in the district. These tapes are changed every day and are filed in the transportation office for three days. The tapes are used by building administrators to follow up on complaints received from drivers, students and parents. New York State Education Department has said that only school personnel can view the tapes due to the privacy rights of the other students; however, if you have a concern, you can request any school administrator to view a tape for you.

***Monitors/Attendants—We see them on some buses, why aren't they on my child's bus?***

Indian River CSD has a monitor or attendant assigned only to students requiring that service. Most children do not require the extra supervision. Our expectation is that the children behave as well on the bus as they do in school. The bus ride is merely an extension of the school day. Discipline problems on a bus are referred to the building administrator for evaluation. Concerns of bullying or incidents on the bus need to be directed to your child's school administrator.

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## FAQ's

### *NYS School Bus Drivers Qualifications:*

#### *NYS Department of Motor Vehicles—Article 19A*

- Fingerprinting/Criminal Background Check—Federal & State
- CDL Drug & Alcohol Testing—Pre-Employment & Random Testing
- Annual Driving Record Review
- Annual Defensive Driving Review
- Biennial Behind-the-Wheel Road Test
- Biennial Written Test

#### *New York State Education Department—Commissioners Regulations*

- Pre-Service training (prior to transporting students)
- Basic Course for School Bus Drivers (30 Hours)
- 2 Annual Refreshers—2 Hours prior to 1st day of school and prior to March 1st
- Physical Performance Test
- Physician's Physical—Annual

#### *New York State Department of Transportation*

##### *DOT Inspection—Is my bus safe?*

- New buses inspected by NYS DOT prior to placing in service
- Re-inspect by NYS DOT every 6 months

#### **In-house/In-service for school vehicles**

- Serviced every 3000 miles or 45 days
- Brakes pulled and inspected every 10,000 miles or annually

#### **SUBSTITUTE BUSES**

There will be days when your student will have a substitute bus and/or driver. Remind your child that buses park in the same place in line-up every day. If they ever have questions about being on the right bus they should always ask the driver if he/she is on the correct bus. All drivers will assist any child to insure he/she is on the correct bus. Route #'s will be posted on a black box by the door of the bus.

